

TOWN OF LOS GATOS
COUNCIL POLICY COMMITTEE
February 25, 2016, 10:00 a.m.

110 E. Main Street
Town Council Chambers
Los Gatos, California

MINUTES

Call to Order

The Council Policy Committee meeting was called to order at 10:00 a.m.

Members and Staff present:

Vice Mayor Marico Sayoc
Councilmember Marcia Jensen
Jennifer Callaway, Assistant Town Manager
Lynne Lampros, Deputy Town Attorney
Joel Paulson, Interim Community Development Director
Christina Gilmore, Assistant to the Town Manager

Verbal Communications

Jim Foley spoke in support of Formula Retail option #2, #3, or #4, and to encourage growth and vitality in the Downtown.

Jason Farwell agreed with Mr. Foley's comments and did not think the downtown would be inundated with Formula Retail requests due to the lengths of property leases. Mr. Farwell supported a pilot one year suspension of Formula Retail.

Jeff Janoff spoke in favor of a Civic Center Use policy that favored a first come, first served special event permit consideration, events that were free and open to the public, and a policy that streamlined the special event permit process for Civic Center tenants.

Lisa Coscino shared that NUMU would be interested in holding two events a year on the Civic Center lawn, and that a lead time of six to twelve months was needed for approvals and planning of future events.

Agenda Items

**1. Approval of January 27, 2015 Council Policy Committee Meeting Minutes
Committee Action:**

The Committee unanimously approved the draft minutes with the following changes:

- Pg. 1 In the title, change the minutes to reflect a meeting call to order time of 10:00 a.m.

2. Select a Council Policy Committee Chair

The Committee unanimously approved Councilmember Marcia Jensen as the Committee Chair.

3. Review and Discuss a Potential Formula Retail Definition and Related Issues

The Committee reviewed and discussed the potential Formula Retail Definition and Related Issues, and unanimously supported option #3, drafting a nimble policy. The Committee directed staff to return on March 7, 2016 for review and discussion of the following:

- A resolution that suspends N and O on the CUP table, keeps the definition of formula retail within the Town code, but suspends the process, and a suspension of Ordinance 2021
- The Design Review Committee (DRC) will be a secondary option if a resolution is not supported
- The pilot program should be implemented for a minimum of one year

The Committee will review the formula retail resolution with the intent of reporting out to the Town Council on March 15, 2016 pending Mayoral approval.

4. Provide direction for Town Sponsored or Co-Sponsored Events

The Committee directed staff to return at the March 24, 2015 Policy Committee meeting with criteria for Town Sponsored or Co-Sponsored events to be held on the Civic Center lawn that includes:

- Establishing criteria for cost recovery of events
- Eliminating the criteria of a Town sponsored or co-sponsored event
- Events should be free and open to the entire community to attend
- Scheduling of events should be on a first come, first served basis
- Tenants of the Civic Center should not be entitled to a separate streamlined process
- Annual, recurring events should enter into agreements with the Town
- Ensure that the process is fair and clear

Meeting adjourned at 11:27 a.m.